

# WHAT'S NEW IN WORKDAY?

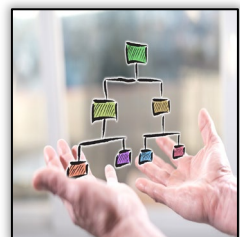


**Workday system releases**, also called system updates, install changes within Workday to make improvements and maintain the system. System releases occur every March and September.

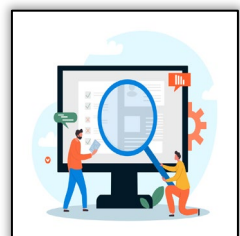
## System Updates for September 2023



**Due Dates on Tasks Awaiting Your Action** - Due dates are highlighted in the Awaiting Your Action section (as known as Cards) on the Workday homepage. Workday has also made this feature more noticeable with **red font** for overdue tasks that require your action from your My Tasks items.



**Org Chart Accessibility** - Organization charts in Workday now can be accessed with an easier view! Org chart cards are now a larger size and responsive to different screen sizes. Managers will be able to also assess their team org charts from the Workday homepage using the Team card.



**Improved My Tasks (Inbox) Searches and Filters** - The search features in My Tasks are now simplified by limiting the fields to conduct an advanced search of your Workday action items. Users may also now filter action items three ways: *Assigned Only to Me*, *Assigned to Multiple People* and *Delegated to Me*. Refer to [View and Filter Your My Tasks](#) and [Video: Navigating My Tasks](#) knowledge articles for more information and helpful screenshots.

### FRIENDLY REMINDERS

- [Download the Mobile App!](#) Most Workday tasks can be completed in the Workday Mobile App.
- [Visit the Workday News Blog!](#) Get the latest in Workday news, updates and communications.
- Learn about available training and our knowledge base in our new [Workday Training Catalog](#).
- [Learn your business center!](#) Each college or division has dedicated finance and HR staff committed to outstanding customer service.

View Page 2 to learn more about the new "Homepage Experience for Managers"

# ● ● ● WHAT'S NEW IN WORKDAY FOR MANAGERS?



## An Updated Manager Homepage Experience

Workday improves the manager homepage experience by reorganizing homepage sections (a.k.a. cards) and providing more up-front information on teams and important UCF dates. Sections include:

- **Awaiting Your Action**
- **Team Highlights (NEW)**
- **Important Dates (NEW)**
- **Timely Suggestions**
- **Quick Tasks**
- **Your Top Apps**

Learn more by viewing the new [Video: Getting Started for Managers](#) knowledge article.

